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| **ســــوقطرة للانشـــــاءات والمقـــــــاولات** | | | | | | | | |
| **وحــــــــدة الـــــــطرق وادارة المشـروعـــــــات** | | | | | | | | |
| **الحضور والانصراف عن شهر.........** | | | | | | | | |
| **الدوام الســاعة 8:30ص -4:30م** | | | | | | | | |
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| **التـــــــاريخ: / / 201م** | | | | |  |  |  |  |
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| م | **اسم الموظف** | | **الحضور** | | | **الانصراف** | | **ملاحظات** |
| **زمن الحضور** | | **التوقيع** | **زمن الانصراف** | **التوقيع** |  |
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|  |  | |  | |  | **توقيع مدير الادارة** | | |
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| شعار سوقطرة   |  | | --- | | **سوقطرة للإنشاءات والمقاولات** | | | | | | | | | | | | | | |
| **وحدة الطرق وإدارة المشروعات** | | | | | | | | | | | | | |
| **(مرتبات الادارة)** | | | | | | | | | | | | | |
| **مايو 2013م** | | | | | | | | | | | | | |
| **التاريخ :** | | |  |  |  |  |  |  |  |  | رقم (1) | | |
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| **الرقم** | **الاسماء** | **الوظيفة** | **ع الايام** | **الاساسى** | **غ.معيشة** | **بدل سكن** | **بدل ترحيل** | **منحة** | **الراتب** | **جملة الراتب** | **السلفيات** | **صافى المرتب** | **التوقيع** |
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| **الاجمالى** | | | |  |  |  |  |  | **-** | **-** | **-** | **-** |  |
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| **فقط ( )** | | | | | | | | | | | | | |
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| **شئون العاملين** | | | |  |  | **المحاسب** | | |  | **مدير الوحدة** | | | |
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| بسم الله الرحمن الرحيم | | | | | |
| سوقطرة للإنشاءات والمقاولات | | | | | |
| وحدة الطرق | | | | | |
| كرت تشغيل | | | | | |
| **أسم السائق:** | | | |  | **الموقع :** |
| **ت:** | | |  |  |  |
| **الفترة من : حتـى :** | | | | | |
|  | **اليوم** | **التاريخ** | **الساعات** | **وقود** | **ملاحظات** |
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| **سوقطرة للإنشاءات والمقاولات** | | | | |
| **تصفية عهدة** | | | | |
| **المشـــــروع** |  | **مستـلم العهدة** |  | |
| **مبـلغ العهدة** |  | **تاريخ الإستـلام** |  | |
| **الــــرقـــم** | **البيــــــان** | **الجهة/الالية** | **المبلغ / جنية** | **ملاحظـــــــــــات** |
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| **تاريخ تسليم العهدة:\_\_\_\_\_\_\_\_\_\_\_\_\_** | | **امضاء مستلم العهدة .......................................** | | |

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